








## Aotearoa College of Diabetes Nurses NZNO

Section/College:	Diabetes Nurses	File Record Code:	
Committee/Division/Region	National Committee		
Purpose of meeting(optional):	Aotearoa College of Diabetes Nurses AGM 2023		
Date & Time	4 May 2023 12:05		
Location (e.g. city):	Wellington & Zoom		
Chairperson	Bobby Milne (BM)		
Minute Taker	Vicki McKay (VM)		
Attendees	Bobby Milne, Amanda de Hoop (AdH), Sue Talbot (ST), Nana Tweneboah Mensah (NT), Vicki McKay, Solita Walker (SW), Belinda Gordge (BG), Pauline Giles, Mary Meendering, Pei Pei Allen Scarlet (PA), Sue Talbot (ST), Liz Dutton, Helen Heenan, Donna Madd (DM), Sue Dawber, Vicky Anderson (VA), Caitlin Stace, Tim Ryan (TR), Cynthia Libalib, Gavin Hendry, Iris Blowers, Joyce Roberts, Ashley Gage, Indra Dutt, Betelhem Asfaw, Margo Martin, Vickie Corbett, Louise Farmer (LF), Helen Snell		
Apologies	Zoom attendees: Liz Lewis-Hills, Rowena McGrath, Helen Ashton  Kerrie Skeggs, Jimmy Jansen, Harpreet Kaur, Michelle Williamson		
		<b>Discussion</b>	<b>Action</b>
<b>Welcome, Apologies, Housekeeping</b>	Welcome by Bobby Milne		
<b>Confirm Agenda for day and any new business items</b>	Agenda confirmed Bobby Milne		
<b>1. Minutes of last meeting (BM)</b>	Minutes from the 12 May 2022 meeting were tabled. Moved: BM      Seconded: AdH		
<b>2. Matters Arising from previous</b>	Nil		

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<p><b>minutes (BM)</b></p> <p><b>3. Chairperson Report (BM)</b></p> <p> Aotearoa College of Diabetes Nurses (</p>	<p>Delivered by Bobby Milne</p> <p>Moved: ST      Seconded: VA</p>
<p><b>4. Financial Report</b></p> <p> Treasurers Report.pptx</p>	<p>Delivered by Nana Tweneboah Mensah Nana reported on slides with financials up to 31/9/2022</p> <p>Financials up to 31/3/23 emailed through yesterday afternoon: Income last year \$11,630.65 Expenses \$15,412.04 Net deficit 31/3/23 (\$4,096.98) Term deposit \$31,491.33</p> <p>Moved: BM    Seconded: BG</p>
<p><b>6. Accreditation Board Report</b></p> <p> Annual Report 2023.docx</p>	<p>Delivered by Amanda de Hoop Thanks to moderator &amp; pool of assessors</p> <p>Moved: LF    Seconded: PA</p>
<p><b>Membership &amp; Professional Grants report</b></p> <p> 2023 ACDN (NZNO) Membership Report</p>	<p>Delivered by Sue Tailbot Current membership: 391 3 grant applications in the last year (all approved)</p> <p>Moved: AdH    Seconded: LF</p>


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<p><b>7. Newsletter</b></p>	<p>Delivered by Solita Walker            New design &amp; format            Little feedback from members            Do we continue or put efforts into other areas (eg submissions)?            Moved: Adh Seconded: VM</p>
<p><b>8. Website</b></p>	<p>Delivered by Solita Walker            Wanting bi-directional relationship between ACDN committee &amp; members            Collaboration with other Colleges            Goal: accreditation online            Facebook: open or closed Facebook group?            Huge thank you to Solita            Moved: AdH Seconded: VM</p>
<p><b>9. NZNO Report</b></p> <p> 2023 AGM PNA report.docx</p>	<p>Delivered by Michelle McGrath, PNA            One voice for Nurses            Maranga Mai            Pay Equity – delays from Te Whatu Ora – frustration amongst ACDN members. Currently with Employment Court.</p>
<p><b>10. National Committee news</b></p>	<p>Sue Talbot stepping down – thank you Sue            Bobby Milne also stepping down after 6.5 years – thank you to Bobby for her dedication to diabetes in Aotearoa, and her mahi as chair/committee member            Amanda will be successor to Bobby</p> <p>2 committee vacancies – 4 nominations received from Michelle Williamson, Harpreet Kaur, Jimmy Jansen and Liz Lewis.            Nominee information read out Survey Monkey voting link &amp; paper voting forms distributed to members            Votes collated by Survey Monkey – results not available by end of meeting.</p> <p>Honorariums for office holders - gross \$746.27 or \$500 net each for Chairperson Bobby Milne, Treasurer Nana Tweneboah Mensah, Secretary Vicki McKay and Accreditation Officer Amanda de Hoop</p>

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	<p>Increasing honorarium amount tabled by member (LF) – thanked for suggestion however office holders feel honorarium appropriate                  Non- office holders could be given an honorarium for services – would have to put in remit for change to add other members at next AGM                   6 voucher winners (selected randomly by Randomizer software): Donna Madden, Mary Meendering, Helen Heenan, Caitlin Stace, Liz Dutton, Vickie Corbett                   Moved: Unanimous/ TR Seconded: DM</p>
<b>10. AOB</b>	None

Meeting Closed (Time): 13:02  
 Next meeting Zoom: June 9 2023, 8:30am

Date minutes confirmed (usually done at next meeting)	9/6/23
Signed	
Name	Vicki McKay